

**Minutes of the Meeting of
Riccall Parish Council
held on 16 July 2018
from 7.30 p.m.
at the Regen Centre**

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Morton, Owens, Rimmer, Sharp, Somers-Joce and Wilkinson.

District Cllr Reynolds and County Cllr Musgrave
Sandra Botham- Clerk & RFO
Glenda Foster – Administration assistant

The Chairman opened the meeting and welcomed Cllr Nick Morton and Glenda Foster to their first meeting.

1 Apologies and declarations of interest

Apologies for absence were received and accepted for Cllr Nuttall.
There were no declarations of interest in items on the agenda

2 Minutes of the Meeting of Riccall Parish Council held on 18 June 2018 (circ).

The minutes of the above meeting were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

County Cllr Musgrave reported that he had received two requests for funding from his Locality Budget, one for resurfacing a play area and another via the Clerk for a replacement bench on the village green to commemorate the end of WW1. He noted that he will support both requests and requires further details. Action: Clerk to submit details for the bench.

District Cllr Reynolds reported that Edward Stephenson will represent the PC dealing with the outfall requested by the Environment Agency at Riccall Landing.

The Clerk gave an update from the North Yorkshire Police website reporting that during May there were seven reports including theft, anti-social behaviour and sexual or violent offences in Riccall. The PCSO had been requested to patrol the skatepark area in the evenings due to alcohol bottles being smashed around the equipment and school books burnt but he had limited opportunity to attend.

To receive an update from the Clerk on action taken and developments since the last meeting – for information only:

- A resident was very upset after contractors strimmed off flowers he had planted on Parson Lane- the contractor visited site and resident was satisfied with the outcome.
- A Freedom Of Information request has been completed regarding use of ‘outcomes based commissioning’ on staff salaries
- Selby Road ‘Riccall’ sign has been completed with signage- photo circulated
- PROW- officer agreed to erect signage on Station Road/Main Street to deter cyclists following complaints from residents Also requested that fences be maintained at Saunters Way junction of Parsons

Lane as they are now very unstable, and that resident's are notified that their hedges need cutting back from the footpath.

- Nick Morton has been co-opted as a member and came into the office and signed relevant documents and was given the Cllrs file.
- The Recruitment team carried out interviews and offered the Administration Assistant position to Glenda Foster.
- Brightfive have been give the details to create cllrs PC email addresses.
- Following advice from Cllr Musgrave at June meeting re parking for cycle-track, Area 7 were contacted regarding Traffic Regulation Order – no response so far.
- Also contacted Area 7 re previously requested dropped kerb for Station Road junction and possible funding from Environment Budget (Cllr Musgrave) as when discussed previously, they thought the date may have been missed for the years applications, but the bid has already gone in for consideration. Please let the Clerk know of any other ideas for the funding (highways related)

4 Matters from Public Participation

Residents adjacent to the Rouse development off York Road are unhappy with noise and also limestone dust damaging trees. Although bowsers are in use, this is not preventing the damage. The Clerk will contact SDC planning officers and write to the developer.

5 Correspondence

5a) General correspondence - requiring decisions:

A request for a donation to SDC Chairman's Charities was considered.
It was RESOLVED to make a donation of £50.

5b) General correspondence - for information:

Notification from NYCC regarding results of a recent Parish Survey to allow PC's to purchase Vehicle Activated Signs or Speed Indicator Devices. Cllr Musgrave noted that a decision is due to be made when the Transport Committee meet with the Executive Committee.

The grass cutting contractors, Hargreaves wrote to inform us that they are no longer dealing with ground maintenance and that area of work has been transferred to Plant Holdings. The staff we deal with remain the same.

5c) Late correspondence – to note only.

YLCA had circulated details of a one-day conference-for details please contact the Clerk.

District Cllr Musgrave left the meeting at 7.50p.m.

6 Accounts for July 2018

Payments for July 2018 were approved and the Clerk gave an update on the budget position and a bank reconciliation.

A short break was taken for the cheques to be signed.
The Bank Mandate was updated and signed to include Cllr Morton.

7 Planning

7a)

Selby Dc has granted planning permission for the following application:

2018/0269/FUL: Permission has been **granted** for Retrospective installation of an additional temporary storage container to the rear of the site alongside the existing nine containers- Unit C1, A19 Business Park, Selby Road.

2018/0497/HPA: Permission has been **granted** for proposed demolition of existing conservatory and erection of two storey side extension- 67 Mount Park, Riccall, York.

7b The following applications will be considered:

2018/0745/TPO: Proposed removal of dead wood, crown lift to 4m and crown reduce by 20% to No 1 Ash trees covered by TPO- 36 Coppergate, Riccall. It was noted that the tree had been discussed several times in the past. Cllr Adamson recommended approval. It was RESOLVED to approve the application.

7c) Other planning matters

None.

8 Reports and Consultation

Cllr Wilkinson reported that he had completed the Community Library book exchange for this quarter.

The Clerk reported back from the first Parish Meeting held by SDC for Clerks and Chairman, which had also been attended by Cllr Keen. The content will aim to be topical and the next meeting will include Local Elections.

Cllr Keen reported from another successful Riccall Carnival which had a good attendance and very good weather. He noted that the Open Garden event had been affected by the weather being so hot. Just under £700 was raised.

Cllrs Keen, Rimmer and Morton had attended the recent CEF Forum and were disappointed that the subjects were not relevant to PC's.

9 Recreational / H&S update

The Clerk reported on any matters that relate to play equipment or sports field maintenance:

Cllr Nuttall's monthly report included:

- The stile has still not been repaired and is a H & S risk- RLC have been chased up again and Cllr Keen will mention this at a forthcoming RLC meeting he is attending.
- Ground work to be carried out at- adult gym equipment
- Matting under teen shelter needs re-fixing
- Nut covers to be replaced
These are on Gavin's list to deal with
- Zip wire retaining boards & bark replacement been carried out by contractor- MN checked and reported that it's a great improvement
- A parent's warning on Facebook were followed up regarding frog house missing a cap cover – a child grazed his leg.

- The toddler area springer was also reported by a parent- bolts loose- Gavin attended and put washers in as fittings pulling into plywood fixing.
- Brian suggested Beacon article asking parents to report any issues with equipment
- Fire/bbq started on park and schoolbook burned and alcohol bottles smashed reported by Steve Golton each week- PCSO requested to patrol.
- Scouts carried out cleaning of the gym equipment in the park.

Cllr Nuttall has new work commitments and has asked if anyone can stand in.
Action: the Clerk will ask Gavin if he would consider carrying out the checks.

It was noted again that businesses are using the adult gym equipment as part of their fee-paying classes.
Action: Enquiries will be made with other Clerks and the situation will continue to be monitored.

10 Riccall Landing

It was confirmed that Edward Stephenson has been appointed as Agent to liaise with the Environment Agency. No further information or communication has been received. A meeting is to be arranged with Edward Stephenson, the Chairman and Clerk.

11 Funding

Discussion took place regarding use of CIL income and how it would be dealt with. It was decided to follow the Community Grant process by funding applications being assessed at the Admin and Finance Committee meetings and recommendations made to Full Council. Action: Cllr Reynolds will check some detail with SDC.

12 IT equipment

It was reported that the new office lap top has been purchased and the IT consultant has arranged to set up the system next week.

13 Features Policy

Cllr Dawson had amended the document and this will be circulated to members.

14 Festive Lights

Cllr Keen gave an update following a meeting with the light supplier and an electrician. Members agreed that Cllr Keen take the project forward.

15 Riccall Lands Charity

Permission has been requested for an easement by RLC (for the Rouse development site) as the land is registered with the Parish Council at the Land Registry. Action: the Clerk will request documentation from RLC to clarify land ownership and registration.

16 Minor items and items for the next agenda

Following on from the request for funding from County Cllr Musgrave towards a memorial bench, options for the style of bench were circulated and members preferred the WW1 memorial style.

The September meeting will include an item relating to features submitted for the Beacon.

The Clerk gave members details for their new email addresses and requested that they log on and change the password within the week.

There were no staff matters. The Chairman thanked those present and wished everyone a good summer break then closed the meeting at 9.00pm